

**PONTIFICAL NORTH AMERICAN COLLEGE
VISA MATTERS FOR INCOMING STUDENTS
SUMMER 2019**

BEGIN by following these steps:

- Go to: <http://vistoperitalia.esteri.it/home/en> (Ministry for Foreign Affairs in Italy website). Read it and then scroll down to the information fields labelled "Four Questions...".
- Select "United States of America" for "Nationality" and "Residence" (or the appropriate nationality and residence).
- Select "Length of your stay" for "more than 90 days".
- For "Reasons for your stay", choose "Study-Vocational training".
- A list of what you need in order to apply for your visa should appear below.
- Visit the Consulate Website that covers your area and make an appointment. You can access their website from their link and navigate to register with them and set a visa appointment.
 - *It is important that you make an appointment as soon as possible.* Appointments are often not available within a month, so foresight and early scheduling are absolutely essential. Also, you usually cannot make an appointment to apply for a visa prior to 90 days before your arrival in Italy/Europe.
- If you are having difficulty with the website, contact the nearest Consulate before you begin and acquire the appropriate visa application forms.

THEN:

- 1) You should have your **official stamped letter in Italian** from the Rector allowing you to apply for a visa, which is sent to your diocese as part of your acceptance package.
- 2) Obtain from your Bishop a **sealed letter authorizing you to be admitted to the Pontifical North American College** (and it is helpful if he includes the diocese's responsibility for financial support and medical coverage of the candidate)
- 3) Fill out the **national Italian visa application form** and **attach photo** (You can do this online, but you will need to print it out).
- 4) Submit this form with:
 - photo(s)
 - passport
 - letter issued by your bishop
 - travel itinerary

- letter issued by the Rector of the PNAC addressed to the Italian Consulate in the United States
- 5) Remember to indicate that you need a **“D” type Italian National Visa for “Study (vocational training)”**. Please ensure that this is the type of visa that you receive. If otherwise, please notify Fr. Hanley at dhanley@pnac.org
- 6) When you apply for the visa your passport should be valid for at least 1 year beyond your expected date of arrival to Italy.
- 7) When you leave the United States bring a supply of good quality **Italian/ European ICAO passport size photos** (1.5748 inches high – or 40mm - by 1.2992 inches large – or 33mm, light background, white is better, printed on photographic paper): **FIVE** will be needed for further documentation during your first days in Rome and other IDs.
- 8) **Send a copy of your passport visa page as soon as available to dhanley@pnac.org**

FILLING OUT THE VISA APPLICATION FORM:

The link to the application on the page cited above may give you a visa form in Italian. To obtain one in English, go to the website of your Italian Consulate in the US and get the English one (sample: http://www.consnewyork.esteri.it/consolato_newyork/resource/doc/2015/08/formulario_nazionale_visti2.pdf)

- Go to “Application for Italian National Visa (D)”. This should download a Word document of the visa application.

HOW TO ANSWER SOME QUESTIONS on the APPLICATION FOR ITALIAN NATIONAL VISA:

- 19. Current occupation: **seminarian**
- 20. Purpose of the journey: **“study”**
- 21. City of destination: **Rome, Italy**
- 22. Eventual member State of first entry: (indicate first European country of entry only if different from Italy)
- 23. Number of entries requested: **“multiple entries”**
- 24. Duration of the stay: **365**
- 31-32. Surname... Address... Telephone...etc.:

**Fr. Peter Harman,
Pontifical North American College,
Via del Gianicolo 14, 00165, Rome, Italy**

pnac@pnac.org 0039/06/684931

33. Costs: indicate name of your Diocese, then, in the box on the right, mark an "X" on "Sponsor" and specify the name of your Diocese again; in "Means of support" mark an "X" on "cash" and add "credit cards"

AT THE APPOINTMENT

Please double check that the Consulate official returns to you the Rector's letter or an officially stamped copy of it. Practices vary from Consulate to Consulate. It is necessary for your immigration process to have one of these two with you when you come to Rome. If you do not submit the original letter or the officially stamped copy to us, and we must obtain a duplicate, then your diocese will be charged for any cost related to its duplication.